



Confirmation of:	<input type="checkbox"/>	Conference	Date Held:	28 November 00	1:30 p.m. (Alaska)
	<input checked="" type="checkbox"/>	Teleconference	Date Issued:	1 December 00	
	<input type="checkbox"/>	Other:	Prepared by:	Jacobs Engineering Group Inc.	
			Place:	Anchorage, Alaska	

Subject: MOU Work Group Biweekly Teleconference – Annette Island

Participant	Organization	Phone
Benson, Jeff	Metlakatla Indian Community (MIC)	907-886-4200
Beyette, Garth	Federal Aviation Administration	907-271-3355
Deering, Bob	U.S. Coast Guard	907-463-2440
Dokoozian, Lyn	Jacobs Engineering Group, Inc.	907-751-3349
Gunyah, Ed	Bureau of Indian Affairs	907-886-3791
Gysler, Carl	Federal Aviation Administration	907-271-5931
Johnston, Robert	U.S. Army Engineer District	907-753-5664
Mandan, Mary	Metlakatla Indian Community	907-886-4200
McVay, Jon	Jacobs Engineering Group, Inc	907-751-3395
Meyer, John	Ridolfi Engineers	206-682-7294
Phillips, Tammy	U.S. Army Engineer District	907-753-5550
Renk, Russ	Federal Aviation Administration	907-271-3294
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MEETING MINUTES

Action Required By	Agenda Item No.	Discussion
		<p>These are the notes from the MOU Work Group Biweekly Teleconference.</p> <p>The following agenda was followed:</p> <p>1.0 Roll Call</p> <p>2.0 Agency Information and Schedules</p> <p> 2.1 BIA</p> <p> 2.2 FAA</p> <p> 2.3 MIC</p> <p> 2.4 USAED</p> <p> 2.5 USCG</p> <p>3.0 Action List</p> <p>4.0 Discussions and New Issues</p> <p>5.0 C-3 Plan</p> <p>6.0 Newsletter Articles/Website Update</p> <p>7.0 Teleconference/Meeting Schedule</p> <p>8.0 Closure</p>
	1.0	Roll Call – (see attendee list above)
	2.0	Agency Information and Schedules
	2.1	<p>BIA – (Gunyah)</p> <ul style="list-style-type: none"> The BIA will begin soil sampling at the Roads Shop by 4 December. MIC will be conducting the effort. 16 locations at depths of 0 ft (surface), 3 ft, and 6 ft. This will identify the contaminants present at the shop. Next step will be to delineate the extent of contamination. Constituents targeted will be lead-based paint, solvents, etc. MIC still needs to agree to the proposal request. The data will be generated and distributed to the MOU. MOU suggested to Gunyah and Benson that the data be in an electronic format. Still waiting for FY2001 funding. (This work is being done with funding remaining from FY2000.)
	2.2	<p>FAA – (Renk)</p> <ul style="list-style-type: none"> Finished sampling 32 wells (this is a resampling effort for samples not previously analyzed at the lab). The site investigation has just finished. Now are outlining the work to be done in 2001 using this year's budget,

		<p>which has just come in. In the process of looking at activities for next year, drawing up schedules for anticipated work, and doing closeout of the field season from last year.</p>
	2.3	<p>MIC – (Benson)</p> <ul style="list-style-type: none"> NALEMP conference went well. Benson met with DoD and USAED. Ten tribes were present; one from Barrow, and a couple from the Interior. The tribes had applied for and were in different stages of the process for receiving NALEMP funds. They shared experiences and problem resolution. MIC will be doing work under NALEMP next year. NALEMP funds will fill the gaps that FUDS cannot address.
	2.4	<p>USAED – (Johnston)</p> <ul style="list-style-type: none"> Johnston also went to the NALEMP conference. Finishing C/VR negotiations with Jacobs. One cooperative agreement with MIC funded under FUDS to do some RI/FS work (take samples, prepare a work plan and write an RI report) at three of the sites: Canoe Cove, Utility Officer Building, and Air Warning Center (Sites 26, 58, and 59) Administrative record is almost complete. There are a few details to resolve with the FAA. Once resolved the record will be complete.
	2.5	<p>USCG – (Deering)</p> <ul style="list-style-type: none"> Deering was in Washington, D.C. at the Coast Guard-wide environmental forum. An environmental justice presentation was given there. Jere Hayslett and Frank Esposito spoke for the FAA. Jere Hayslett's presentation was mainly focused on Annette Island. He gave a site background, showed photographs and discussion as to why it was a good candidate for Environmental Justice. EPA Headquarters had a presenter there, as well. A general discussion ensued about the focus of the Environmental Justice, what it's goals are, and some discussion of a few example sites (15 sites being proposed as good examples; Annette Island was one of them).
	3.0	<p>Action List</p> <ul style="list-style-type: none"> See action list.
	4.0	<p>Discussions and New Issues</p> <ul style="list-style-type: none"> None.
	5.0	<p>C3 Plan</p> <ul style="list-style-type: none"> Jacobs, USAED and FAA met 2 November 2000 to discuss some of the GIS questions: Goals for the C-3 Plan, what to do with the C-3 backup data sheets and what format they need to be in (if included in the document), and where to go with GIS system (possibly linking with the backup data sheets). Some action lists were developed. Today, the group discussed a possible revamp of the format and structure.

		Beyette would like to see the C-3 plan as a living document, easily updated and electronic. Gunyah is comfortable with the plan in the current format, but is flexible with changes. It was decided that a meeting would be set for 5 December 2000, in Anchorage, to discuss the C-3 Plan revision in detail. An FAA, USAED task force will be created to prepare a strawman for the MOU review.
	5.1	Objectives The following are some of the objectives of the C3 plan discussed: <ul style="list-style-type: none"> • Show plan and progress with schedule. • Show closure of the sites. • Easily revised. • Store the historical information. • Executive summary – to ask for specific information out of the database at different levels. • Detailed data for each site.
	5.2	Format The following was discussed briefly: <ul style="list-style-type: none"> • Electronic format. • Put into a database. • Numbering system: <ul style="list-style-type: none"> • Keep original numbering system, only add alpha designators to further identify the site. Be consistent throughout the reports. • C3 database has the old numbers.
	6.0	Newsletter Articles/Website Update <ul style="list-style-type: none"> • Submit next article to Benson and Kimmel on 13 December 2000.
	7.0	Teleconference/Meeting Schedule <ul style="list-style-type: none"> • Next MOU teleconference is scheduled for 12 December, at 1:30 p.m. • Next MOU Work Group meeting will be held in December; location and date to be determined. • Next C3 discussion next Tuesday, 5 December 2000, from 9:30 a.m. to 3:30 p.m.
	8.0	Closure <ul style="list-style-type: none"> • Teleconference ended at 3:30 p.m.